

Date of Building Use _____

COMMUNITY BUILDING RULES

1. Use of Community Building is limited to individuals actively participating in fellowship at Broad Ridge Baptist Church (within the last six (6) months).

Reservations must be cleared with the Building and Grounds Committee in advance by reading and signing a copy of this policy which will be filed in the church office. The committee will add the reservations to the church calendar in the office. Keys are to be secured only from the Building and Grounds Committee.

2. The Community Building will be available to these individuals at no charge.
3. Any group wishing to use the Community Building must include adult supervision.
4. Individuals using the Community Building will be responsible for cleaning the building and grounds after use. This includes sweeping and mopping floor each time or future use will be denied to the responsible party.
5. Individuals using the building are responsible for proper disposal of all trash and removing it from the grounds. There will be no burning of trash on the premises.
6. Supplies for organized church group activities will be furnished by Broad Ridge Church. Individuals securing the building will provide their own supplies.
7. No illegal drugs or alcoholic beverages are allowed on premises.
8. No dancing allowed.
9. Individuals using the Community Building will be responsible for any damages that might occur during use.
10. Equipment and furnishings in the Community Building are not to be loaned out.
11. A \$50.00 deposit must be paid when the building is reserved. The deposit will be returned when the building is cleaned.

Signature of Responsible Person

Date

Revised during Church Business Conference April 26, 2005